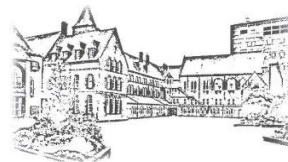


St. Malachy's College
36 Antrim Road, Belfast BT15 2AE



November 2023

KS4 December Examinations –Year 11

Dear Parent/Carer,

Our December KS4 examination timetable commences on **Monday 11 December** and continues until **Wednesday 20 December**.

Our Year 11 pupils have been provided with 'topic' based revision planners via their Pastoral Google Classrooms. In addition to this 'topic' based revision planner, the pupils, if required, will be provided with more detailed subject specific revision lists by their subject teachers. The boys should make consistent use of the 'topic' revision planner to structure their revision over the coming weeks.

Copies of the Year 11 'topic' Revision Planners, Examination Timetable and Internal Examination Procedures for pupils are available for your review via the College website and I would encourage you to discuss these with your son.

During the examination period, Year 11 students need only attend school to sit their examination papers. Otherwise, they are permitted to study at home. However, on certain days throughout the examination period your son may have an examination in the first and last session of the day, if this is the case, he will be expected to remain onsite and supervised study will be available. If he only has one exam in the final session of the day and for travel reasons, he needs to be onsite early in the day, once again supervised study will be available.

Throughout the examination period, pupils must ensure that they are punctual for all examinations and that they adhere to uniform and all other regulations, including haircuts. Prior to the examinations all Year 11 students will be informed of the JCQ Guidelines associated with public examinations and will be made fully aware of the rules and consequences of malpractice. It is important that our students who are preparing to sit public GCSE examinations practise the routine of adhering to the JCQ Guidelines. These must also be strictly adhered to during the Mock Examination series, beginning on Monday 11 December. Malpractice will result in a zero score and severe sanctions will be issued.

The pupils have settled well this term and made a positive transition into KS4. They are to be commended for their positive engagement and academic endeavour. I would appreciate your assistance in reinforcing that the highest standards of behaviour and effort continue to be expected and to encourage the students to approach their revision in a calm, consistent manner enabling them to showcase all they have achieved since September.

Term will end on Thursday 21 December at 12 Noon. School then recommences on Tuesday 9 January 2024.

I conclude by thanking you for your continued support during this busy first term and send early best wishes for a happy, restful Christmas.

Yours faithfully,

Mr A Douglas

Head of Key Stage 4

Principal: Mr Paul McBride MA, MEd, B.Mus, PGCE, PQH (NI)

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