



St. Malachy's College
36 Antrim Road, Belfast BT15 2AE



9 May 2022

A2, AS and GCSE Examinations Summer 2022 - Contingency Arrangements

Dear Parent/ Carer,

Over the coming weeks your son will be taking part in external public examinations. In the majority of cases these are hosted by CCEA. The College staff have worked very hard to prepare the boys for these examinations. In addition, Mrs Sheridan, the Examinations Officer, has outlined clearly to students the protocol and rules in relation to the examination centre and student conduct, in accordance with JCQ regulations.

As the examinations begin, please ensure that your son is familiar with his timetable and that he attends each examination in good time, adhering to all the rules (e.g. No watches of any type or mobile phones are allowed in the examination hall).

As we return to a more 'normal' examination process, CCEA has published literature and posted some video guidance for parents and students, outlining contingencies which have been implemented due to the impact of the pandemic and to further support students during this return to the examination series.

I have attached a link to the area within the CCEA website where the material can be found.

<https://ccea.org.uk/summer-2022>

In addition, for ease of access, we have created an area on the College website which also links to the CCEA information. This information has already been presented to the students and I would strongly encourage each of you to familiarise yourself with its content.

I must draw your attention to the section associated with 'missed' modules; this is vitally important in the case of a student being ill, and therefore unable to attend the College to complete an examination. If this is the case for your son, you must contact Mrs Sheridan immediately and she will provide detailed guidance in relation to next steps which are time sensitive, as outlined in the CCEA guidance.

I want to take this opportunity to thank you for your continued support. If anyone has any queries, in relation to any of the above and the contingency arrangements, please do not hesitate to contact me.

We wish all our students every success in the period ahead.

Yours sincerely

A handwritten signature in cursive script that reads 'Lois Graham'.

Mrs Lois Graham
Vice Principal Curriculum.