

Go to <https://stmalachyscollege.schoolcloud.co.uk>

Your Details

Title: Mrs, First Name: Rachael, Surname: Abbot

Email: rabbot4@gmail.com, Confirm Email: rabbot4@gmail.com

Student's Details

First Name: Ben, Surname: Abbot, Date Of Birth: 20 July 2009

[Log In](#)

Step 1: Login

Fill out the details on the page then click the **Log In** button.

After you have made all your appointments, a confirmation will be sent to this email address.

Parents' Evening

This parents' evening is an opportunity to meet your child's teacher. Please enter the school via the main entrance and sign in at reception.

Click a date to continue:

- Thursday, 16th March [Open for bookings](#)
- Friday, 17th March [Open for bookings](#)

[I'm unable to attend](#)

Step 2: Select Parents' Meeting

Click on the date of the parents' meeting you wish to attend.

Unable to make the date listed? Click ***I'm unable to attend***.

Choose Teachers

If there is a teacher you do not wish to see, please untick them before you continue.

Ben Abbot

- Mr J Brown (SENCO)
- Mrs A Wheeler (Class 11A)

[Continue to Book Appointments](#)

Step 3: Choose Teachers

The pupil's subject teachers will be listed for each pupil.

Select the teachers you would like to book appointments with. A green tick indicates they have been selected. To de-select a teacher, click on their name.

	Mr J Brown SENCO (A2) Ben	Miss B Patel Class 10E (H3) Andrew	Mrs A Wheeler Class 11A (L1) Ben
16:30		✓	
16:40			
16:50	+		+
17:00			+

Step 4: Book Appointments

Click any of the green cells to make an appointment. Blue cells signify where you already have an appointment. Grey cells mean they are unavailable at that time.

To change an appointment, delete the original by hovering over the blue box and clicking *Delete*. Then choose an alternate time.

You can optionally leave a message for the teacher to say what you would like to discuss, or raise anything beforehand.

Once you are finished booking all your appointments, at the top of the page in the alert box, press ***click here*** to finish the booking process.

My Bookings

Thursday, 16th April

This parents' evening is for pupils in year 10. Please enter the school via the main entrance and follow the signs for the Blue Hall where the meeting is being held. Booking is available for the main school car park.

Teacher	Student	Subject	Room
Mr J Brown	Ben	SENCO	A2
Miss B Patel	Andrew	Class 10E	H3
Mrs A Wheeler	Ben	Class 11A	L1
Miss B Patel	Ben	Class 10E	H3
Miss B Patel	Ben	Class 10E	H3
Miss B Patel	Ben	Class 10E	H3
Miss B Patel	Ben	Class 10E	H3
Miss B Patel	Ben	Class 10E	H3
Miss B Patel	Ben	Class 10E	H3
Miss B Patel	Ben	Class 10E	H3

Step 5: Finished

All your bookings now appear on the **My Bookings page**. An email confirmation has been sent and you can also print appointments by pressing *Print*. Click *Subscribe to Calendar* to add these and any future bookings to your calendar.

To change your appointments, click on *Amend Bookings*.