



ST MALACHY'S COLLEGE

Teacher of Design & Technology to A2 (Full-Time Permanent)

SCHOOL INFORMATION

St Malachy's College is an all-boys Catholic Grammar College founded in 1833. The current staff consists of a Principal, two Vice Principals, 61 full-time and 8 part-time teachers. The College also has a large Special Educational Needs Department and the total number of teaching and support staff is 104. Enrolment for the current year is 1151 pupils.

The College is situated in North Belfast and successfully brings together boys from an extensive catchment area and from varied backgrounds. We offer a full, broad and balanced curriculum. We also offer a full and holistic education for our pupils, providing them with the opportunity to develop their gifts and be equipped with the necessary skills and Christian values to be successful in the world. In going forward, the College will continue to focus on the benefits of "positive engagement" and the further development of a "blended" approach to learning and teaching, maintaining a future proof outlook on the education provided for our boys.

The Catholic Christian Ethos of the College is reflected in our motto: - 'Gloria ab Intus'. This reminds us all of the importance of the 'Glory from within'. We recognise the individuality of all students, building for the future so that every boy can realise his full potential and find his true passion for learning. Each member of the College community is committed to the welfare of the students and to our unique ethos. The most recent ETI report praised our outstanding pastoral care provision, describing it as a 'holistic approach to supporting the boys'.

TECHNOLOGY DEPARTMENT

The Design & Technology Department consists of two full-time and one part-time teacher and a technician. The newly refurbished Technology Suite comprises of three very well-equipped workshops, three classrooms, a planning room and various other bespoke spaces.

In KS3 all students have access to Design & Technology at least one period per week (*50 minute periods and a two-week timetable*) The Department uses the CCEA Specifications at all levels and currently is offering GCSE, AS and A2 Design & Technology.

It is our main aim that Technology should be enjoyable and yet challenging. We regularly participate in a variety of STEM & STEAM based events, both within the College and with external agencies.

1 DUTIES

1.1 Design & Technology

The successful applicant will be a member of the Design & Technology Department, under the direction of the Head of Department. She/he should be prepared to interact continuously with other members of the Department, seeing herself/himself as a part of a team with a common aim. She/he will also be expected to indicate a commitment to the pupils within the Department. To achieve this, the successful applicant must:

- Undertake the teaching of pupils in year groups 8 - 14 as arranged through the Head of Department, Vice Principal (Curriculum) and agreed by the Principal;
- Contribute to the development, review and updating of departmental resources, policies and practices;
- Carry out consistently College and Departmental policies;
- Seek opportunities and encourage pupils to participate fully in Design & Technology (STEM)-related competitions and activities;
- Keep abreast of developments in academic subjects (in particular) and curriculum (in general
- Participate fully with the Head of Department in the ongoing development of these subject areas in the College:
 - use ICT to enhance the learning and teaching both remotely and in the classroom;
 - be involved in cross departmental curriculum collaboration to enhance learning;
 - teaching and assessment of Thinking Skills, Personal Capabilities and Cross Curricular Skills.
- Undertake the teaching and assessment of other subjects, such as Learning for Life and Work, and other subjects as required;
- Undertake any professional development or training required to carry out these responsibilities of the post;
- Take an active part in extra-curricular activities and educational visits including those of a residential nature if required;
- Help in the promotion and take a leading role in the organisation of Departmental Clubs and Societies, Support Classes and other events;
- Have a working knowledge of Microsoft Office, G Suite and iPad technology;
- Have an experience of remote teaching with knowledge of Google Classroom, or similar on line platforms.

As a subject teacher, he/she will be required to:

- Be aware of safety in the workshop at all times, encouraging use of good workshop practices;
- Take responsibility for the general welfare and academic and personal development of the pupils;
- Be available to assist in the daily running of the College and for supervisory duties before, during and after school;
- Work within the administrative structures of the College in co-operation with those in positions of responsibility in these areas;
- Participate in appropriate meetings with colleagues, parents (including Open Nights and Transfer events) and outside bodies as relevant to duties;
- Complete pupil reports;
- Maintain appropriate pupil records – assessment, attendance, pastoral;
- Ensure high academic standards in the classroom;
- Ensure good order and conduct specifically within the classroom and generally throughout the College;
- Operate Assessment for Learning under the guidance of the Head of Department;
- Assume responsibility for the safety of pupils during class time by arriving punctually to class, checking that all pupils are present and ensuring they remain in class until the end of the period;
- Be familiar with the procedures for emergency evacuation of the College;
- Contribute as required to the Careers Education programme within the College, including the writing and reviewing of UCAS references;
- Undertake any other duties which may reasonably be requested by the Principal or his deputy.

1.2 Other Areas Of Responsibility

(a) Pastoral Care

He/she will be involved in the Pastoral Care programme of the College, in accordance with the entire range of Pastoral policies, having responsibility for a Form Class under the direction of the Head of Year, Head of School and Vice Principal (Pastoral).

This role will require the applicant to:

- Develop a detailed knowledge of the needs, aspirations, interests and academic progress of each pupil in a tutor group;
- Respond to the individual challenges of pupils and encourage, motivate, and mentor pupils as necessary;
- Maintain, under the direction of the Head of Year, contact with parents and guardians as required, keeping abreast of pastoral developments e.g. Safeguarding, Resilience & Positive Engagement, Child Protection & eSafety;
- Identify and undertake any personal and professional development required to discharge pastoral responsibilities effectively;
- Contribute to the review and development of units of work and maintain under the direction of the Head of Year, appropriate pupil records;
- Assist with the organisation of pastoral activities for a particular year group including public and virtual events.

(b) General

He/she will be expected to undertake general supervisory duties expected of a member of the College's teaching staff and to undertake any other duty which may reasonably be expected of a teacher in the College. He/ she will also be required to contribute to the development and implementation of College policies and procedures.

(c) Extracurricular activities

He/She will be expected to be involved in the general extra-curricular activities of the College.

2. CONDITIONS OF SERVICE

All members of staff are expected to carry out a range of professional duties required by the Board of Governors under the direction of the Principal and to work as a team within the Teachers' (Terms and Conditions of Service) Regulations (NI) 1987.

PERSONNEL SPECIFICATION

TEACHER OF DESIGN & TECHNOLOGY A2 LEVEL (Full-Time Permanent)

A = Application Form I = Interview

	Essential	Desirable
Qualifications and Training	<ol style="list-style-type: none"> 1. A recognised qualified teacher of Design & Technology at post primary level and registered with GTCNI as at September 2022 (A) 2. An Honours degree (minimum 2:2) in which Design & Technology/ Engineering or a related subject is the main component (A) 3. City & Guilds 6131 in Workshop Competency (A) 	
Knowledge / Experience	<ol style="list-style-type: none"> 4. Relevant and recent experience of successfully teaching Design & Technology in a post primary school to at least GCSE level within the last five years (A) 5. Ability to teach Design & Technology to AS & A2 Level (A, I) 6. Competent in the use of IT to enhance the teaching, learning and assessment of Design & Technology (A,I) 7. Ability to teach an additional subject at KS3 & GCSE (A Level qualification or previous experience in a Post-primary setting) (A) 8. Willingness and ability to contribute significantly to the extra-curricular life of the College and to support its ethos (A,I) 	<ol style="list-style-type: none"> 1. Relevant & recent experience of successfully teaching Design & Technology in a post primary school to AS or A2 within the last five years (A) 2. Relevant & recent experience of successfully teaching an additional subject * up to GCSE level in a post primary setting within the last 5 years (A) <p>*For example: Mathematics, Science, Digital Technology, Computing, BACS, Business Studies French, Spanish or Irish</p>
Skills	<p>Communication</p> <ul style="list-style-type: none"> • High level written / oral communication / presentation skills. (A,I) 	

	<ul style="list-style-type: none"> • Positive impact on others – energising/charisma (I) <p>Organisational</p> <ul style="list-style-type: none"> • Methodical approach to organisation of tasks (I) • Ability to plan, prioritise and schedule effectively (I) • Ability to motivate pupils and involve them in accomplishment of tasks (I) <p>Interpersonal</p> <ul style="list-style-type: none"> • Ability to value contribution of pupils and colleagues (I) • Ability to perceive needs and concerns from differing viewpoints (I) • Ability to manage sensitive matters effectively (I) <p>Information and Communication Technology</p> <ul style="list-style-type: none"> • Ability to apply and creatively use ICT to enhance teaching and learning 	
<p>Personal Qualities</p>	<ul style="list-style-type: none"> • Loyalty and commitment to the ethos and aims of St Malachy’s College (A,I) • Confident and competent demeanour and approach (I) • Flexible dispositions – able to achieve introduction of change – for the good of pupils/department (A,I) • Sensitive to feelings and circumstances of others (I) • Loyal, co-operative and enthusiastic team member (A,I) 	

The criteria may be enhanced to facilitate shortlisting.

The Governors seek to appoint well qualified and enthusiastic teachers committed to supporting the ethos of the College and willing to contribute to its extra-curricular life.

On taking up the above post, the applicant must be a registered teacher with the GTCNI.

April 2022